



# BPNA

British Paediatric Neurology Association's 49th Annual Conference

[www.bpna.org.uk/conference/2023](http://www.bpna.org.uk/conference/2023)

## BPNA 2023 Conference Charity Exhibitor Information

The British Paediatric Neurology Association is the professional organisation for doctors who specialise in the care of children with neurological disorders. The BPNA is a charity ([1159115](https://www.charity-commission.gov.uk/charity/1159115)) aiming to promote the health and well-being of children with neurological disorders through:

- Training and education of professionals working in the field of neurosciences.
- Research into neurological disorders affecting children & young people.
- Improvement of knowledge of professionals, the public and patients and their families through scientific meetings.
- Providing support to members to facilitate the delivery of the above objectives.

### GENERAL CONFERENCE DETAILS

The British Paediatric Neurology Association conference is the annual scientific meeting for the paediatric neurology community in the UK. Consultant Paediatric Neurologists attend from all the UK paediatric neurology tertiary centres, together with specialist paediatric neurology trainees, clinical research fellows, Consultant Paediatricians with an interest in epilepsy and neurology, paediatric trainees, specialist epilepsy and neurology nurses and other allied health professionals.

The BPNA 2023 conference is taking place as a hybrid event on **Wednesday 25 to Friday 27 January 2023** at:

Royal College of Physicians of Edinburgh  
11 Queen Street  
Edinburgh  
EH2 1JQ  
[www.rcpe.ac.uk](http://www.rcpe.ac.uk)  
+44 (0)131 225 7324

The conference exhibition will be open on 25-27 January 2023. This is an opportunity to engage with the UK paediatric neurology community.

## HOW DOES THE HYBRID CONFERENCE WORK?

We are confident about delivering the 49<sup>th</sup> BPNA Annual meeting as a hybrid event this year. This hybrid event will combine both in-person and virtual experiences, allowing for more people to attend. The conference will be delivered both physically to a maximum of 300 in person attendees in Edinburgh and additionally anyone else who would like to join online via our conference app platform.

The physical conference will give you the opportunity to engage with the UK paediatric neurology community face-to-face and the virtual side of the conference will continue to provide a rich environment for all participants, exhibitors, presenters, and chairs. Both physical and virtual delegates will use the conference app platform to navigate themselves around the conference, view the programme, posters, and meet exhibitors. Our conference environment provides a fully searchable programme with biographies of presenters and chairs, abstracts of presentations, posters, and other event information. The conference is accessible via computer, phone and ipad.

The virtual stand space for exhibitors will still be fully accessible to all conference attendees and enable a group chat for whoever visits the page. You have the opportunity to include other elements such as contact details, slideshows, flyers and video links via your dedicated virtual stand page. You will be able to schedule one-to-one meetings with attendees online.

## Charity Networking Room

We have really enjoyed working with charities at our symposium at the BPNA annual conference over the last 3 years and agreed that this year we would try to integrate your contributions to the main meeting through oral/poster presentations. You will already have received information about the abstract submission process, and we look forward to receiving abstracts.

In addition, a networking room will be offered to charities on Wednesday or Thursday (date/time to be confirmed) to meet with other charities to discuss updates and if needed have a place to invite people coming to the conference to meet you if not at your stand.

If you are interest in participating, please note it down in the section of your booking form.

## PHYSICAL STAND SPACE

The conference exhibition will be open on 25-27 January 2023.

### **SMALLER CHARITY (annual income <£1 million)**

- No charge for stand space
- Stand space (approximately 6ft x 2ft = table with pop up stand)
- Acknowledgement as a charity on the conference app (includes all Virtual Stand Space opportunities, see details below)
- £50 per day per representative to cover catering
- Tickets for social events may be purchased separately

### **LARGE CHARITY (annual income >£1 million)**

- £1,000
- Stand space (approximately 6ft x 2ft = table with pop up stand)
- Logo on the charity page of the conference app and weblink (see Virtual Stand Space details below)
- 2 x exhibitor registrations per day (same attendees)
- Tickets for social events may be purchased separately

Please submit your application online at [www.bpna.org.uk/abstracts](http://www.bpna.org.uk/abstracts). The following information is required: proposed timetable, target audience, learning aims, proposed chairs & speakers, abstract text.

### **Physical stand space exhibitor registrations**

Physical charity exhibitor registration fees are charged at £50 per person per day. Please provide the names of your representatives on the 'Booking Form'.

Tickets for the social events can be purchased separately.

### **Stand Space**

You will be allocated space for a pop-up stand with a table in front (approximately 6ft x 2ft) plus 2 chairs. Please list any additional requirements such as an electrical point, etc on the 'Booking Form'. Please note that any portable electrical equipment that you bring must be PAT tested.

## VIRTUAL STAND SPACE

## **ALL CHARITIES**

- Free to all charities (no charge)
- Logo on the charity page of the conference app and weblink
- 2 x exhibitor registrations per day (same attendees)
- Company profile with options to input slideshows, contact details, flyers, and video links
- Access to schedule one-to-one virtual meetings
- Access to group chat with attendees visiting your page
- App analytics of exhibitor page clicks (provided after the conference)

### **Virtual stand space exhibitor registrations**

Virtual charity exhibition fees include two exhibitor registrations per day. Please provide the names of your representatives on the 'Booking Form.' Additional representatives are charged at £25 per person for the virtual conference.

## CHARITY ABSTRACTS

We would be delighted to receive abstracts from charities for both oral and/or poster presentations.

We have specifically created a separate online section for abstract submissions for charities. The research committee will review all abstracts and consider them for presentation at the conference based on their scientific merits.

Please see the link below for abstract submission. Abstract submission deadline is **12 September 2022**. Please do not hesitate to contact me if you require more information

If you require any further information or help regarding abstracts, please contact [padmini.ramesh@bpna.org.uk](mailto:padmini.ramesh@bpna.org.uk)

<https://bpna.org.uk/conference/2023/index.php?contentid=1312>

## BUILD UP / BREAK DOWN

Details on the build-up and breakdown for those with a physical stand space will be provided closer to the time.

## HEALTH AND SAFETY

Please provide us with a copy of your risk assessment and public liability insurance documentation before you attend the physical conference. All portable electrical equipment must be PAT tested. Please provide a copy of your PAT certificate before you attend.

**You must notify us beforehand** if you will be bringing any gas bottles or other hazardous materials that may be considered a fire hazard onto the premises.

## ACCOMMODATION

A complimentary booking service is provided by our accommodation agent, Hotel Res, who have secured competitively priced bedrooms at hotels that are close to the conference venue.

You can search for suitable accommodation, check distances from the conference venue and make a booking directly with Hotel Res. Once a booking has been confirmed by Hotel Res, you will receive a confirmation email directly from them. Please see the Accommodation section of the conference website at: <https://hotelres.vbookings.co.uk/b/bpna2023/>

If you have any problems logging in or would prefer to contact them directly to make your booking, then please call Hotel Res on +44 (0)845 0200 350 (09.00-17.30 GMT) or email them at: [reservations@hotelresuk.com](mailto:reservations@hotelresuk.com). **Please quote BPNA 2023 when contacting Hotel Res.**

## SOCIAL EVENTS

You are welcome to buy tickets for the two social events taking place at the conference:

Wednesday 25 January 2023	Welcome drinks reception at The Dome	Ticket price £45.00
	Conference dinner at The National	
Thursday 26 January 2023	Museum of Scotland	Ticket price £65.00

**Please book tickets on the 'Exhibitor Booking Form' provided separately.**

## FURTHER INFORMATION

To apply for any sponsorship opportunity, please complete the booking form and return to [philip.levine@bpna.org.uk](mailto:philip.levine@bpna.org.uk)

If you have any queries regarding any of the opportunities, please do not hesitate to contact Philip Levine ([philip.levine@bpna.org.uk](mailto:philip.levine@bpna.org.uk)) telephone +44 (0)208 037 4747