

# Consultant in Paediatric Neurology and Neuro-Inflammation

## GOSH Profile

Great Ormond Street Hospital for Children NHS Foundation Trust (GOSH) is a national centre of excellence in the provision of specialist children's health care, currently delivering the widest range of specialist care of any children's hospital in the UK. It is the only specialist Biomedical Research Centre for paediatrics, the largest centre in the UK for children with heart or brain problems, and the largest centre in Europe for children with cancer. It works in partnership with the UCL Institute of Child Health (ICH), part of University College London, and together they form the largest paediatric research and teaching centre in the UK.

The hospital at Great Ormond Street is the only exclusively specialist children's hospital in the UK. It does not have an Accident and Emergency department and only accepts specialist referrals from other hospitals and community services. The population of children and young people served by the hospital is characterised by those with multiple disabilities and/or health problems and rare and congenital (present at birth) conditions. Many children and young people need the help of different specialist teams. Improvements in health care and diagnosis mean that many children and young people have dramatically improved survival rates and more therapeutic options than was the case 10 years ago. Sadly though, many of the children and young people cared for at GOSH still have life-threatening or life-limiting conditions.

The hospital receives over 250,000 patient visits (inpatient admissions or outpatient appointments) a year, and carries out approximately 18,800 operations each year.

The hospital has 446 patient beds, including 44 intensive care beds (21 CICU, 15 PICU and 8 NICU). Many of the children and young people on our wards require high dependency care or are classed as ward intensive care, requiring one-to-one nursing.

Around 4100 full-time and part-time staff work at the hospital. The ICH has around 600 staff. Many senior staff have roles in both organisations.

The hospital has approximately 50 paediatric specialties, the widest range of any hospital in the UK, which uniquely enables it to diagnose and pioneer treatments for children and young people with highly complex, rare or multiple conditions. It has 19 highly specialised national services.

<b>Job title</b>	Consultant in Paediatric Neurology, and Neuro-Inflammation
<b>Division</b>	JM Barrie Division
<b>Responsible to</b>	Lead clinician
<b>Accountable to</b>	Head of Services
<b>Type of contract</b>	Permanent
<b>Hours per week</b>	10 PAs
<b>Location</b>	Great Ormond Street Hospital for Children Foundation Trust
<b>Budgetary responsibility</b>	nil
<b>Manages</b>	nil

### **Trust Values and Expected Behaviours**

The Trust has developed the Always Values with our staff, patients and families that characterise all that we do and our behaviours with our patients and families and each other. Our Always Values are that we are:

- Always Welcoming
- Always Helpful
- Always Expert
- Always One Team

These values are extremely important to us and we expect everyone who works at GOSH in any capacity, including employees, bank staff, contractors, agency staff, people who hold honorary contracts, students and volunteers to share and uphold Our Always Values. Each value is underpinned by behavioural standards and employees will be expected to display these behaviours at all times. You can find a full copy of Our Always Values on our intranet.

The Trust also expects that everyone who works here shall act in such a manner as to justify public trust and confidence and to uphold and enhance the good standing and reputation of Great Ormond Street for Children NHS Foundation Trust. Individuals must therefore at all times carry out their duties with due regard to the Trust's Equality at Work Policy.

### **Scope of the role**

The post holder will be based at Great Ormond Street Hospital for Children NHS Foundation Trust and will have work to the Neurology, Neuro-Inflammation and Neuro-Immunology Services.

The post comprises 8 PAs for direct clinical care (DCC) and 2 PA for supporting professional activities (SPA). The post holder will be part of the acute team participating in the acute in patient attending service and on-call duty (currently 1 in 10).

We are the largest paediatric neurological centre in the UK and the principal provider of specialist child neurology services, both emergency and elective, for North Thames and the surrounding counties. The Specialty provides a national and international service for the management of rare and complex paediatric neurology conditions.

### **The Neurosciences Medicine Unit**

We are the largest paediatric neurological centre in the UK and the principal provider of specialist child neurology services, both emergency and elective, for North Thames and the surrounding counties. The Specialty provides a national and international service for the management of rare and complex paediatric neurology conditions. The aim of the Specialty is to provide high quality, efficient, multidisciplinary care to children with neurological disorders. In addition to providing treatment for all major paediatric neurology conditions, we provide sub-specialist expertise in many areas including Epilepsy and Epilepsy Surgery, Neuromuscular Disorders and Neurovascular disorders, some of which have highly specialised (NCG) status. We have close links with our referrers and with the National Hospital for Neurology and Neurosurgery, Queen Square.

There is a comprehensive programme of regular clinical meetings, including neuroradiology, neurophysiology, neuro-pathology and epilepsy surgery. There is a Specialty teaching and training programme which includes weekly Neuroscience meetings and junior staff teaching. There is an audit programme with monthly meetings which all senior and junior medical staff are encouraged to participate in.

The Neurology Specialty carries out ongoing review and redesign of its services through its Neurosciences Modernisation Group, which holds weekly meetings and is integrated into the Trust-wide Transformation programme. The Specialty has pioneered developments such as patient reported outcome measures, specialist neurology day care facilities, generic outpatient clinics, streamlining of the admission process and other initiatives to improve quality of patient care. There are monthly Senior Staff and Ward Team management meetings for Neurology.

### ***Clinical Groups in the Neuroscience Medicine Service***

There are four main clinical Groups in Neurology:

***The General Neurology Group*** is a multidisciplinary team providing care for all children with acute neurological disorders, as well as providing a consultation service for children in the intensive care units and all wards of the hospital. In the outpatient setting it runs a number of general and specialist neurology clinics including neuro-oncology, neurovascular, headache, neuro-immunology/demyelinating and locomotor disorders. The post-holder will be expected to share the neuro-immunology work load with Dr Cheryl Hemingway who heads this service.

***The Epilepsy Unit*** provides specialist tertiary / quaternary epilepsy services with the largest epilepsy surgery programme for children in the United Kingdom, a busy ketogenic diet service, and Vagus Nerve Stimulation therapy service, and in conjunction with Neuro-Disability, a Developmental Epilepsy Service with specialist clinics including Sturge-Weber and Developmental Epilepsy. There is a state of the art 4 bedded Video EEG telemetry unit which admits children from infancy to the age of 17 years, who have epilepsy and related disorders for differential diagnosis, syndromic classification and pre-surgical

evaluation. We perform about 220-250 investigations per year including 8-15 intracranial recordings. Admissions are from 1-7 days, during which continuous Video EEG is performed and where appropriate other investigations such as high density EEG and evoked potentials.

The epilepsy surgery programme, in place since 1992, is a nationally designated Children's Epilepsy Surgery Service (CESS), evaluating 150 children per year and performing at least 75 surgeries per year, with no minimum age. The CESS undertakes invasive monitoring with subdural, depth and stereo-EEG recording (approximately 20 patients per year). The service is expanding and works in partnership with King's Health Partners, holding joint Epilepsy Surgery Meeting Multi-disciplinary Team discussions.

**The Dubowitz Neuromuscular Centre** - is a leading clinical and research centre specialising in neuromuscular disorders affecting children. The DNC provides clinical assessment, diagnostic services and advice on treatment and rehabilitation, both regionally and nationally. Excellence in this field is demonstrated not only by the National Specialist Commissioning Team (NSCT) designation in 2001 as a national specialist diagnostic and advisory service for Congenital Muscular Dystrophies and Congenital Myopathies but also by its designation as a muscle centre by the Muscular Dystrophy Campaign.

**The Clinical Neurophysiology Department** - aims to determine the best techniques for demonstrating abnormalities of the physiology of the nervous system in children and use these to aid diagnosis, guide treatment and inform prognosis. Currently there are 4.4 WTE Consultant Neurophysiologists, 14 Clinical Physiologists and two WTE Engineers in the CNP department. There are four major areas of activity: telemetry, general EEG and evoked potentials, spinal monitoring and Peripheral Neurophysiology.

**Neuro-Inflammation Service** - The Neuro-inflammation service at GOSH led by Dr Cheryl Hemingway is a busy national referral centre dedicated to the diagnosis and treatment of children with demyelinating and other immune mediated neurological conditions such as multiple sclerosis, optic neuritis, NMO, OMS and auto-immune encephalitis. The service incorporates a weekly new patient rapid assessment, relapse clinic, a follow up clinic for children on established treatments and infusion (monoclonal antibodies) clinics. There is a well-developed multi-disciplinary team to provide safe and effective care, including a dedicated CNS, psychology, social work and neuropsychology team.

The area is a rapidly developing, exciting one in which to work. Collaborative work with infectious disease, rheumatology, immunology and adult neurology for transition is well established. Research is actively encouraged and the department is involved in a number of clinical trials currently exploring immune mediated treatments.

The post holder will have 2 PAs dedicated to support the service; will be supported in developing and expanding expertise over time.

### **Neurosciences Ward**

In March 2012 a state-of-the-art 24 bedded Neurosciences Ward (Koala) opened in the new Morgan Stanley Building. This provides acute inpatient care across the floor for children with neurological and neurosurgical disorders, for children undergoing assessment and treatment for craniofacial disorders and for children undergoing video-EEG telemetry and epilepsy surgery. There are 2 ward managers, one of whom oversees a two-bay High Dependency Unit.

Starfish Ward is an 8 bedded ward located nearby in the Southwood Building which has recently undergone refurbishment. It is open 5 days per week as a Day Investigation Unit, where children are electively admitted for planned neurological investigations. In addition on 2 days per week it provides a Rapid Assessment Unit for children with acute neurological disorders.

### **Outpatients**

Planned outpatients are seen in the Outpatients Department of the Hospital and many of these clinics take place within the Homeopathic Hospital, next door to Great Ormond Street Hospital.

Newly referred general neurology patients are seen in a generic clinic with input from several consultants on a rotating basis. All consultants run follow up and individual specialist clinics as described above. A limited number of outreach clinics are held, and this service is currently under review.

### **Key working relationships**

One of the features of the medical care of children at GOSH is the input from a very wide range of high calibre specialist medical services. The Neurology Specialty has especially close links with the Neurosurgery, Neurophysiology, Neuro-Disability and Neuroradiology Specialties. It also enjoys close co-operation with the Intensive Care Units and many other specialist departments.

### ***Full time Neurology staff***

Dr Prab Prabhakar	General Neurology and Headache
Dr Sophia Varadkar	General Neurology and Epilepsy
Dr Christin Eltze	General Neurology and Epilepsy
Dr Robert Robinson	General Neurology and Epilepsy
Dr Cheryl Hemingway	General Neurology and Neuro-Inflammation
Dr Marios Kaliakatsos	General Neurology and Neuro-Oncology
Dr Sanjay Bhate	General Neurology and special interest in stroke, & cerebrovascular disease
Dr Pinki Munot	General Neurology and Neuromuscular
Dr Adnan Manzur	Neuromuscular
Dr Anna Sarkozy	Neuromuscular

### ***Part time Neurology staff***

Dr Sarah Aylett	Special interest Epilepsy / Neuro-Disability
Dr Lucinda Carr	Special interest locomotor disorders/Neuro-Disability
Dr Catherine DeVile	General neurology /Neuro-Disability/Osteogenesis Imperfecta
Dr Krishna Das	Specialist interest in Epilepsy/Neurophysiology

### ***Academic Unit Neurosciences Staff***

Professor Helen Cross	Prince of Wales Chair of Epilepsy - special interest in epilepsy.
Professor Muntoni	Special interest in neuromuscular disorders
Professor Manju Kurian	Special interest Neuro-Metabolic disorders
Dr Vijeya Ganesan	Senior Lecturer - special interest stroke and cerebrovascular disease
Professor Rod Scott	Special interest in epilepsy
Professor Finbar O'Callaghan	Special interest in epilepsy – Section Head

### ***Neurophysiology Staff***

Dr Matthew Pitt (Speciality Lead)	EMG, routine EEG, spinal monitoring
Dr Stewart Boyd	Routine EEG, pre-surgical evaluation, complex epilepsy, long term monitoring
Dr Krishna Das	Complex epilepsy, pre-surgical evaluation
Dr Ronit Pressler (Telemetry Lead)	Complex epilepsy, neonatal EEG, pre-surgical evaluation,
Dr Friederike Moeller	Pre-surgical evaluation, EEG monitoring in ICU, intraoperative monitoring
Dr Rachel Thornton	Pre-surgical evaluation, EEG monitoring in ICU, intraoperative monitoring

### ***Administrative Support***

Secretarial support will be provided. Dictation work is out-sourced. The Neurology Offices, for clinicians and secretaries, are a mixture of open plan and small offices and are located on levels 5, 9 and 10 of the former Nurses Home. A suitable desk, work area and personal computer will be provided.

### **Main duties and responsibilities**

See the job plan for Direct Clinical Care.

### ***Specific Clinical Duties***

The post holder will be one of a team of Consultants providing care to children with neurology and neuro-inflammatory conditions.

### ***Clinical responsibilities***

#### **Outpatients:**

It is expected that a minimum of 3 clinics per week is delivered during the 28 weeks when not attending or on consults.

- General Neurology clinics New and Follow up (34 per year)
- Neuro-inflammation/Neuromodulation specialist clinics – New/Follow up and infusion/MDT clinics ( 50 per year)

No outpatient work is done whilst providing Attending cover to the Acute Neurology Ward. A reduced number of clinics are done whilst providing cover for ward consultations. As a Trust we aim to deliver evening and weekend clinics to address specific needs of our adolescent population.

#### **Attending Consultant responsible for patients on the Acute Neurology Ward (6 weeks per year)**

On a weekly rolling rota system the Consultant is responsible for managing children on the acute neurology ward. Over the week they conduct ward rounds, oversee admissions and discharges and supervise junior and nursing staff. They are responsible for neurological consultations on the Neonatal and Paediatric Intensive Care. They are responsible for providing telephone advice to referrers in other hospitals.

#### **Attending Consultant for ward consultations (8weeks per year)**

On a weekly rolling rota system the Consultant will be responsible for all consultations in neurology throughout the hospital, with the exception of the Intensive Care Units (but including Cardiac ICU). This involves supervision of junior doctors, examination of children and review of radiology and neurophysiology investigations, liaison with referring medical teams and meetings with parents.

The consultant will also see acute admissions to Starfish Rapid Assessment Unit (RANU) on Mondays and Fridays over this period. All patients are seen by the consultant, either initially or following examination by a junior doctor. The consultant is responsible for formulating a follow-up plan and supervising the junior doctor in completing summaries.

### ***Additional Duties:***

- Responsibility in sharing supervision of junior staff within the department
- Participation in departmental audit and clinical guidelines
- Participation in research
- Participation in education and training activities including:
- Participation in junior and senior staff teaching / CPD programmes
- Engaging in national and international education programmes
- Participation / taking a Lead in other Roles and Responsibilities across the Neurology Consultant Group (e.g. Improvement work, rota, meeting representative etc.)

### ***Service provision and cover during absences***

The consultant has a continuing responsibility for the care of patients in his/her charge and for the proper functioning of the service allowing for appropriate delegation for the training of his/her staff.

This post requires a commitment to be on the on call rota (currently 1 in 10) and participate in the group job planning for the department. There is also a commitment to deliver evening, weekend and seven day services.

Consultant staff must ensure that in/outpatient services are covered during his/her planned absences. Where fixed commitments need to be cancelled during planned absences appropriate notice (8 weeks) must be given. Absences must be co-ordinated with other consultant staff in the specialty to ensure senior cover is always available.

### ***Clinical Governance: Clinical Audit & Appraisal***

#### **Medical Practice**

All members of the Trust's medical staff are expected to practice within the GMC guidelines; in particular those contained within the publications *Good Medical Practice* and *Maintaining Good Medical Practice*.

All of the above provide an outline of the duties of doctors who are registered with the GMC and in particular emphasise the responsibility of every doctor to ensure standards of good clinical care, share good practice, keep up to date with clinical skills, and to work in teams and maintain good relationships with colleagues in all disciplines. The Trust is committed to the support of these principles and provides funds for education and development of all grades of staff.

#### **Clinical Audit**

GOSH Trust undertakes regular clinical audit of its activities and the appointee will be expected to contribute to this programme. Medical staff are also expected to participate in national initiatives relevant to their specialty, for example, national confidential enquiries. The post-holder will be responsible for maintaining satisfactory patient notes.

#### **Job Planning**

Consultant medical and dental staff are expected to participate in an annual job planning review, which is a prospective agreement setting out duties, responsibilities, objectives and supporting resources for the coming year. Job planning should cover all aspects of a consultant's professional practice, including clinical work, teaching, education, research and budgetary and managerial responsibilities.

The objectives listed in the job plan are tasks, targets or development needs that the consultant, or the consultant and the person with whom he/she has agreed the objectives, wishes to achieve. They should reflect the needs of the consultant, the organisation, health community and health service.

#### **Appraisal**

The Trust operates an annual appraisal system, which identifies personal and professional development needs; agree plans for them to be met, while reviewing the doctor's work and performance and considering the doctor's contribution to the quality and improvement of service delivery. The annual appraisal and documentation forms the evidence needed to meet the requirements for the GMC/GDC Revalidation process.

## **Further Information**

For further information, or to make arrangements to visit the Hospital, candidates should contact:

<b>Divisional Director</b>	Dr Sophia Varadkar
<b>Head of Clinical Service</b>	Dr Prab Prabhakar
<b>Consultant Paediatric Neurologist &amp; Lead for Neuro-Inflammation</b>	Dr Cheryl Hemingway
<b>Interim Medical Director</b>	Dr David Hicks
<b>Director of Clinical Research &amp; Development</b>	Professor David Goldblatt
<b>Chief Executive</b>	Dr Peter Steer

## **Other information**

Great Ormond Street Hospital Foundation Trust is a dynamic organisation, therefore changes in the core duties and responsibilities of this role may be required from time to time. These guidelines do not constitute a term or condition of employment.

## **Conflict of Interest**

You are required to declare any involvement, either directly or indirectly, with any firm, company or organisation which has a contract with the Trust. Failure to do so may result in your application being rejected, or, if it is discovered after appointment that such information has been withheld, then this may lead to your dismissal.

## **Confidentiality**

On appointment you may be given access to confidential information which must only be disclosed to parties entitled to receive it. Information obtained during the course of employment should not be used for any purpose other than that intended. Unauthorised disclosure of information is a disciplinary offence.

## **Disclosure & Barring Service (Previously Criminal Records or 'CRB')**

Great Ormond Street Hospital is a regulated organisation and as such, you will have your criminal record checked. You will be asked at interview if you have any criminal convictions and a police check on the existence of a criminal record will be made if you are the preferred candidate for appointment to the post. GOSH reserves the right to withdraw any conditional offer of employment made on the basis of the outcome of your criminal records check.

## **Infection Prevention and Control**



You will be required to participate in performance audits with respect to Infection Prevention and Control and will be required to discuss this in your annual performance review. The following should also be noted:

- The post-holder should ensure a suitable and efficient assessment is made of the risks to both the recipient and provider of care in respect of infection prevention and control issues.
- The post-holder is required to make him/herself aware of and comply with national and local infection prevention and control guidance.
- Where children and young people are in their care, the post-holder must investigate any health care-associated infection.
- The post-holder should audit performance with respect to infection prevention and control (in a way appropriate to their service) and discuss this in their annual appraisal.

### **Health and Safety**

All staff have a general accountability for ensuring, so far as is reasonably practicable, the health, safety and welfare of Trust employees. The following should also be noted:

- Each employee is required to take reasonable care for his or her own acts or omissions and the effect that these may have upon the safety of themselves or any other person.
- Every employee must use safety equipment or clothing in a proper manner and for the purpose intended.
- Any employee who intentionally or recklessly misuses anything supplied in the interests of health and safety will be subject to disciplinary procedures.
- Every employee must work in accordance with any health and safety procedures, instructions or training that has been given.
- No employee may undertake any task for which they have not been authorised and for which they are not adequately trained.
- Every employee is required to bring to the attention of a responsible person any perceived shortcoming in the Trust's safety arrangements or any defects in work equipment.
- All employees are under a duty to familiarise themselves with the Trust's Health and Safety Policies.

### **Risk Management**

You will be required to ensure that you implement systems and procedures at a local level to fulfil the requirements of the organisation's Risk Management Strategy including local management and resolution of complaints and concerns, management of SUIs/incidents and near misses. Your specific responsibility for risk management will be clarified to you by your manager at your local induction.

### **Emergency Planning**

In accordance with the organisations responsibilities under the Civil Contingencies Act 2004, you may be required to undertake alternative duties as is reasonable directed at alternative locations in the event of and for the duration of a significant internal incident, major incident or flu pandemic.

### **Human Rights**

You are required to comply with the regulations of the Human Rights Act 1998 during the course of your employment.

### **Sustainable Development**

You will be required to demonstrate a personal commitment to the Trust's Sustainable Development Plan and to take personal responsibility for carrying-out your work duties in a way which is compliant with this Plan.

**Relocation Expenses**

Applicants should note that Great Ormond Street Hospital for Children NHS Foundation Trust is not able to offer assistance with removal or relocation expenses.

*This job description is intended as an outline of the areas of activity and can be amended in the light of the changing needs of the service and will be reviewed as necessary in conjunction with the post-holder.*

# OUTLINE JOB PLAN

**Title:** Consultant Paediatric Neurologist

**Specialty:** Neurosciences

**Contract:** XXX PAs

**Weeks as attending consultant on Koala ward: (6 working weeks per year)**

	Morning	Afternoon	SPAs	DCC	DCC-other
<b>Monday</b>	8:30 start 9.15 -10.15 Ward round Clinical admin	2-3 PICU Ward round Wards & PICU 5-5:30 Handover round	0.25	1.75	0.5
<b>Tuesday</b>	8:30 start 9-9:30 Referrals meeting 9:30-11:30 Ward round	Wards & PICU 5-5:30 Handover round		2	0.25
<b>Wednesday</b>	8:30-9:30 Senior staff meeting (monthly) 9:30-10:30 Radiology meeting Wards & PICU	2:00-3:00 Clinical meeting 5-5:30 Handover round	0.25	2	
<b>Thursday</b>	8:30 start 8.45 to 9.30 NIIG meeting 9:30-11:00 Ward round 11:00-12:00 Neuropathology meeting (monthly) 12:00-13:00 Neurophysiology meeting	Wards & PICU  Clinical admin  5-5:30 Handover round	0.25	1.75	0.5
<b>Friday</b>	8:30-9:30 Junior doctor teaching Wards	Wards & PICU Clinical admin 5-5:30 Handover round		2	0.5
<b>Out of hours</b>				1	
<b>Total</b>	13		0.75	10.5	1.75

**'DCC-other' refers to PAs allotted to clinical administration**

**Weeks as consultant on for ward consultations: (8 weeks per year)**

	<b>Morning</b>	<b>Afternoon</b>	<b>SPAs DCC DCC-other</b>		
<b>Monday</b>	0830 Start RANU Clinic	Ward consultations Clinical admin		1.25	0.25
<b>Tuesday</b>	8:30 start 9-9:30 Referrals meeting 9:30-10:30 Ward round Ward consultations	Ward consultations  5-5:30 Handover round (before evening on-call)	0.25	0.75	
<b>Wednesday</b>	8:30-9:30 Senior staff meeting (monthly) 9:30-10:30 Radiology meeting Audit, research & teaching	2:15-3:30 Clinical meeting Ward consultations	0.5	0.75	0.25
<b>Thursday</b>	Ward consultations 11:00-12:00 Neuropathology meeting (monthly) 12:00-13:00 Neurophysiology meeting	General OR Specialist Clinic OR Audit, research & teaching	0.5	0.75	0.25
<b>Friday</b>	8:30 Start RANU Clinic	Audit, research & teaching Clinical admin 5-5:30 Handover round (before weekend on-call)		1.25	0.25
<b>Out of hours</b>				1	
<b>Total</b>	8		1.25	5.75	1

'DCC-other' refers to PAs allotted to clinical administration

**Weeks when not attending or on consults: (28 weeks per year)**

	<b>Morning</b>	<b>Afternoon</b>	<b>SPAs DCC DCC-other</b>		
<b>Monday</b>	Hand over round when weekend on call Clinical admin	Infusion clinic		1.0	0.25
<b>Tuesday</b>	8:30 start 9:30-10:30 Ward round Clinical admin	General Neurology Outpatient clinic or Specialist Clinic Clinical admin  5-5:30 Handover round (when evening on-call)		1.5	0.5
<b>Wednesday</b>	8:30-9:30 Senior staff meeting (monthly) 9:30-10:30 Radiology meeting Clinical admin	2:15-3:30 Clinical meeting Audit, research & teaching	1.25	0.25	0.5
<b>Thursday</b>	Clinical admin 11:00-12:00 Neuropathology meeting (monthly) 12:00-13:00 Neurophysiology meeting OR Specialist Clinic	General neurology clinic OR Specialist Clinic OR Clinical Admin	0.25	1.25	0.5
<b>Friday</b>	8:30-9:30 Ward team meeting OR Audit meeting (each monthly)  Audit, research & teaching	Audit, research & teaching Clinical admin 5-5:30 Handover round (when weekend on-call)	1.25	0.25	0.5
<b>Out of hours</b>				1	
<b>Total</b>	10		2.5	5.25	2.25

'DCC-other' refers to PAs allotted to clinical administration

**Total DCC/DCC-other**     $8 \text{ PA} = (6 \times (10.5 + 1.75) + 8 \times (5.75 + 1) + 28 ( 5.25 + 2.25) ) / 42$

**Total SPAs**                       $2 \text{ PA} = ((6 \times 0.75) + ( 8 \times 1.25) + (28 \times 2.5)) / 42$

Essential: **E** Desirable: **D**

## Our always values

E	Always welcoming – open, positive, polite, prompt, thoughtful
E	Always helpful – respectful, caring, supportive, patient, flexible
E	Always expert – role model, vigilant, striving for quality, proactive
E	Always one team – informative, mindful, appreciative, open, honest

## Skills and abilities

E	Excellent clinical skills in paediatric neurology
E	Proven ability to build effective relationships with peers and work within teams
E	Ability to work in a pressurised and changing environment
E	Ability to communicate effectively and sympathetically with children and parents
E	Excellent interpersonal and negotiating skills, in dealing with other clinical teams
E	Ability to self-motivate
E	Excellent written and oral communication skills
E	Basic computer literacy

## Education, training and qualifications

E	GMC specialist registration with a Licence to Practice (obtained by designated start date)
E	MBBS or equivalent
E	On specialist Paediatric Neurology, or Paediatrics Register or equivalent. Minimum of 3 years' experience in Paediatric Neurology in a tertiary centre or within 6 months of award of CCT by date of interview
D	Management course
D	Higher research degree

## Knowledge and experience

E	Specialist training in paediatric neurology in an accredited training programme or equivalent
E	Training in Clinical Governance
E	Involvement in Clinical Audit
E	Teaching Experience
E	Awareness and experience of child protection processes
D	Training / experience in management of children with acute neurological disorders
D	Training / experience in management of children with neuro-immunological disease
D	Management course

D	Application of Information Technology skills to clinical work
D	Presentation Skills
D	Lecturing experience
D	Tutoring and mentoring skills

D	Proven ability to carry out high quality research, leading to publication.
D	Proven ability to apply research and audit findings in a clinical / organisational context

### Personal Attributes

<b>E</b>	<b>Commitment to improving the health of children</b>
E	Commitment to the provision of a safe and quality service
E	Treats others with courtesy and respect at all times
E	Willingness to share information and encourage good practice
E	Takes responsibility for own actions
E	Flexible and adaptable
E	Drive and enthusiasm
E	Excellent time management and personal organisation
E	Ability to operate within a wider context

### Other Requirements

<b>E</b>	<b>Highest ethical and professional standards</b>
E	Committed to continuing personal and professional development
E	Commitment to teach in a clinical setting
E	Commitment to staff development

Completed by (name and title): Dr Prab Prabhakar, Head of Clinical Service Neuroscience Medicine



Signed:

Dated: 10<sup>th</sup> January 2018